

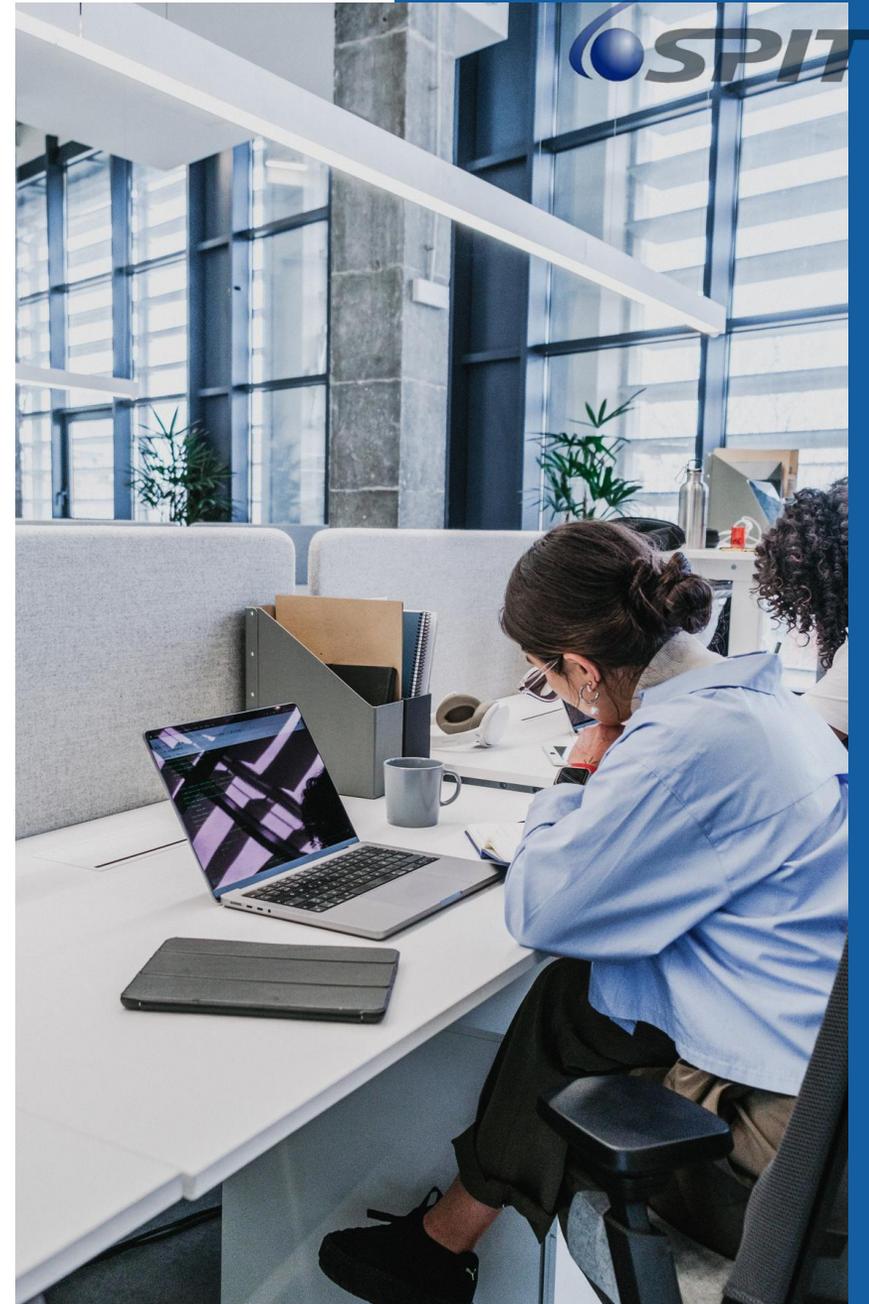


Project

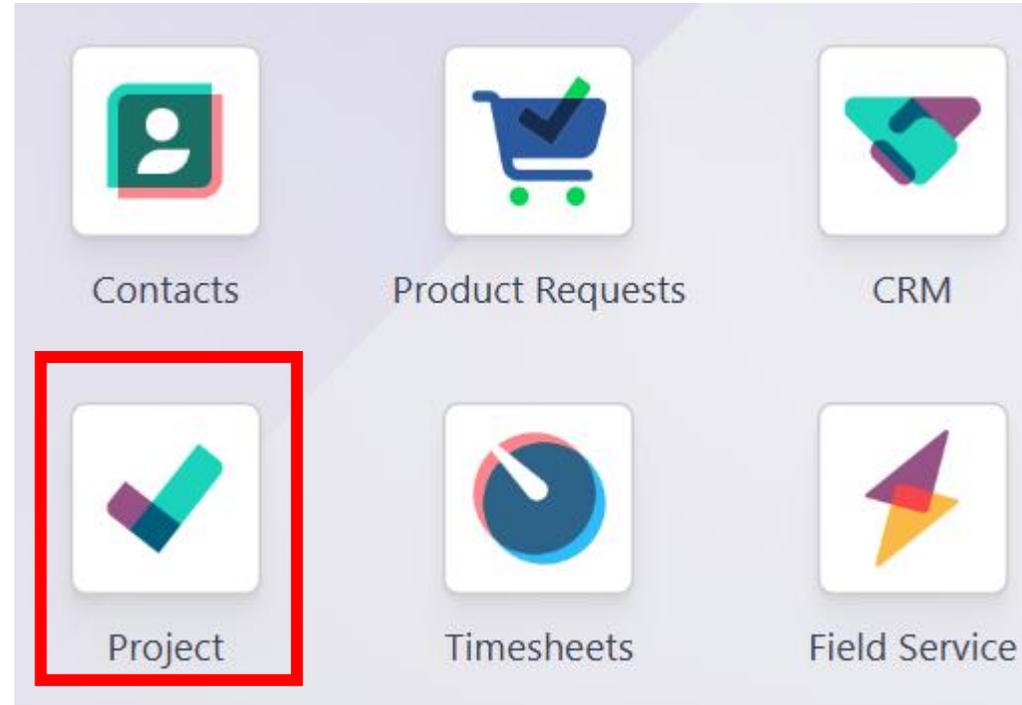


Overview

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View of Project



Project Overview

- Project will auto generate when the sales order has been confirm.
- Click to enter into the selected project.

The dashboard features a navigation bar with 'Project', 'Projects', 'Tasks', 'Reporting', and 'Configuration'. A search bar is located below the navigation. The main content area is divided into five columns representing project statuses: 'Set Status' (20 projects), 'On Hold' (4 projects), 'On Track' (4 projects), 'Off Track' (2 projects), and 'At Risk' (1 project). Each column contains project cards with details such as name, company, job, sub-job, project code, CPO number, and charge code. A red box highlights a project card in the 'On Track' column.

Status	Count	Project Name	Company	Job	Sub Job	Project Code	CPO Number	Charge Code	Progress	Tasks
Set Status	20	KEBABANGAN PETROLEUM O...	KEBABANGAN PETROLEUM OPER...	MP01	DK04	PTN-2024-00003	4300023118	MP-AC-10	0%	2
Set Status	20	KEBABANGAN PETROLEUM O...	KEBABANGAN PETROLEUM OPER...	MP01	DK04	PTN-2024-00006	4300023806	MP-AC-10	0%	4
Set Status	20	PETRONAS CARIGALI SDN BH...	PETRONAS CARIGALI SDN BHD	SV01						
On Hold	4	PARTNER A / Malaysia	COMPANY ASSOCIATION SDN BH...	aa	aaa	PTN-2024-00025	asdff	PJ-PC-10	0%	1
On Hold	4	PARTNER A / Malaysia	COMPANY ASSOCIATION SDN BH...	ads	fgdg	PTN-2024-00029	sdafef	PJ-PC-40	0%	1
On Hold	4	CARIGALI-PTTEPI OPERATING ...	CARIGALI-PTTEPI OPERATING CO...	MP02						
On Track	4	PARTNER A / MALAYSIA	COMPANY ASSOCIATION SDN BH...	AAA	AAA	PTN-2024-00022	qwert	MP-AC-30	0%	2
On Track	4	PARTNER A / MALAYSIA	COMPANY ASSOCIATION SDN BH...	AA	AAA	PTN-2024-00023	jfkjdhf	PJ-AC-20	25%	0
Off Track	2	PARTNER A / Malaysia	COMPANY ASSOCIATION SDN BH...	nh	jjh	PTN-2024-00027	1345	MP-AC-50	0%	3
At Risk	1	Field Se	Project C							1

New Projects

Search...

The dashboard shows four columns: Set Status (20 projects), On Hold (4 projects), On Track (1 project), and Off Track (2 projects). The 'On Track' column contains a project card for 'PARTNER A / MALAYSIA'. A red box highlights the drop-down toggle button on this card. A red-bordered menu is open over this card, showing 'View' and 'Reporting' sections with various options like 'Tasks', 'Milestones', 'Timesheets', 'Project Updates', 'Tasks Analysis', and 'Burndown Chart'. There are also 'Share' and 'Settings' options at the bottom of the menu.

You can customize your existing projects from the dashboard By clicking the drop-down toggle button (⋮) on your project's card

This enables a new menu divided into four parts:

- **View:** see an overview of your project's components, such as its Tasks, Milestones and Project Updates. Depending on which apps you have activated, more options may be available, such as Documents. All uploaded files can be found under this menu, as well as in the Documents app, under Projects;
- **Reporting:** analyze your project's progress and profitability through graphics and statistics;

Project View

- When the project generate automatically, the name of the project will base on the customer name and country to naming. Click to edit the project name.

Project Projects Tasks Reporting Configuration

New Projects PARTNER A / MALAYSIA

Tasks 2 Project Status On Track Collaborators 0 Sales Orders 1 More

25 / 29

Share Read-only Share Editable

★ PARTNER A / MALAYSIA

Name of the Tasks ?	Tasks	Project Manager ?	H Haziq
Customer ?	COMPANY ASSOCIATION SDN BHD A, PARTNER A	Planned Date ?	12/28/2024 → 01/31/2026
Job ?	AAA	Allocated Hours ?	00:00
Sub Job ?	AAA	Business Group ?	Man Power
Project Code ?	PTN-2024-00022	Business Unit ?	Air Compressor
CPO Number ?	qwert	Product Brand ?	Ariel
Contract Sum ?	1.00	Charge Code ?	MP-AC-30

Tags ?

Description Tasks Info Settings Invoicing Attachment

Project description...

Project Draft BOM line

New Projects PARTNER A / MALAYSIA

Tasks 2 Project Status On Track Collaborators 0 Sales Orders 1 More

Share Read-only Share Editable

★ PARTNER A / MALAYSIA

Name of the Tasks ? Tasks
Customer ? COMPANY ASSOCIATION SDN BHD A, PARTNER A
Job ? AAA
Sub Job ? AAA
Project Code ? PTN-2024-00022
CPO Number ? qwert
Contract Sum ? 1.00

Tags ?

Description Tasks Info Settings Invoicing Attachment

Project description...

- Draft BOM** 1
- Component 2
- Item Requests 2
- Project Manager 0
- Planned Date 01/31/2026
- Allocated Hours 0
- Business Group Man Power
- Business Unit ? Air Compressor
- Product Brand ? Ariel
- Charge Code ? MP-AC-30

Project Manager 0
Planned Date 01/31/2026
Allocated Hours 0
Business Group Man Power
Business Unit ? Air Compressor
Product Brand ? Ariel
Charge Code ? MP-AC-30

Click into Draft BOM page

Draft BOM List

- Click on “New” to generated a new BOM version.
- Select an existing BOM version to edit or add on difference component.

The screenshot shows a software interface with a top navigation bar containing 'CRM', 'Sales', 'Reporting', 'Configuration', and 'Inquiry Report'. On the right side, there are notification icons (a red circle with '4', a red circle with '1', and a brown square with 'H') and a page indicator '1-1 / 1' with navigation arrows. The main content area has a breadcrumb trail: 'Quotations / QT-2024-00546'. Below the breadcrumb is a search bar with the text 'Search...'. A table with the following structure is visible:

<input type="checkbox"/>	BOM ID	Status
<input type="checkbox"/>	Version 1	Draft

A red box highlights the 'New' button in the top left corner of the main content area. A red arrow points from this button to the text 'Create new BOM' located below the table.

Draft BOM List – Duplicate the version

- Select the line of the BOM version
- Click on the action button to duplicate the version

The screenshot shows a software interface for managing a Draft BOM list. At the top, there is a navigation bar with 'Project', 'Projects', 'Tasks', 'Reporting', and 'Configuration'. On the right, there are notification icons and a user profile for 'Haziq eepcTestServer'. Below the navigation, a breadcrumb trail reads 'New Projects / PARTNER A / MALAYSIA Draft BOM list'. A status bar indicates '1 selected' and an 'Actions' menu is open. The 'Actions' menu contains 'Export', 'Delete', and 'Duplicate' options. In the table below, the 'Version 1' row is selected, and its checkbox is highlighted with a red box. The 'Duplicate' option in the actions menu is also highlighted with a red box.

Project Projects Tasks Reporting Configuration

New Projects / PARTNER A / MALAYSIA Draft BOM list

1 selected X Actions

Export
Delete
Duplicate

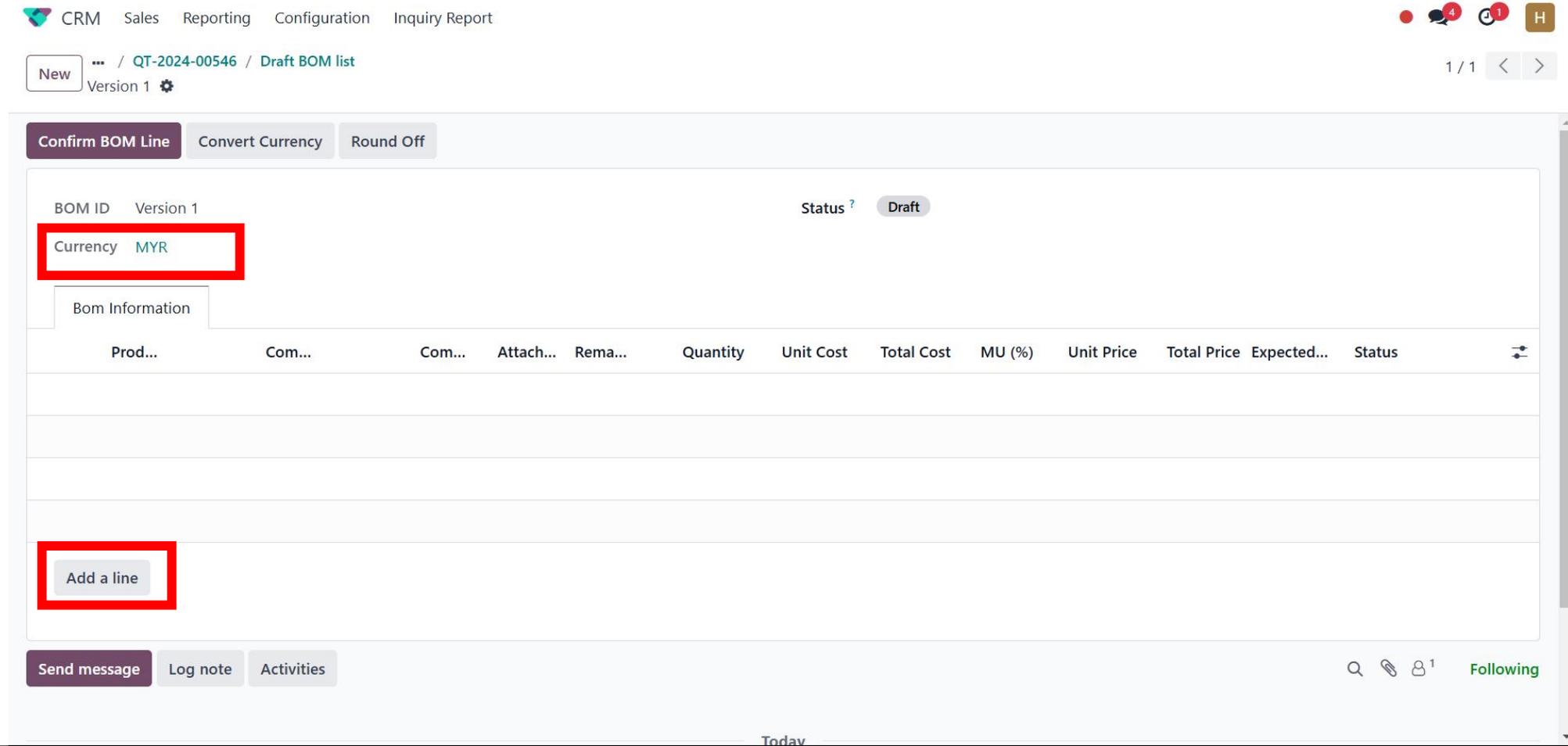
BOM ID
Version 1

1-1 / 1 < >

How to create a Major product and add sub component and sub-sub component product in BOM Version

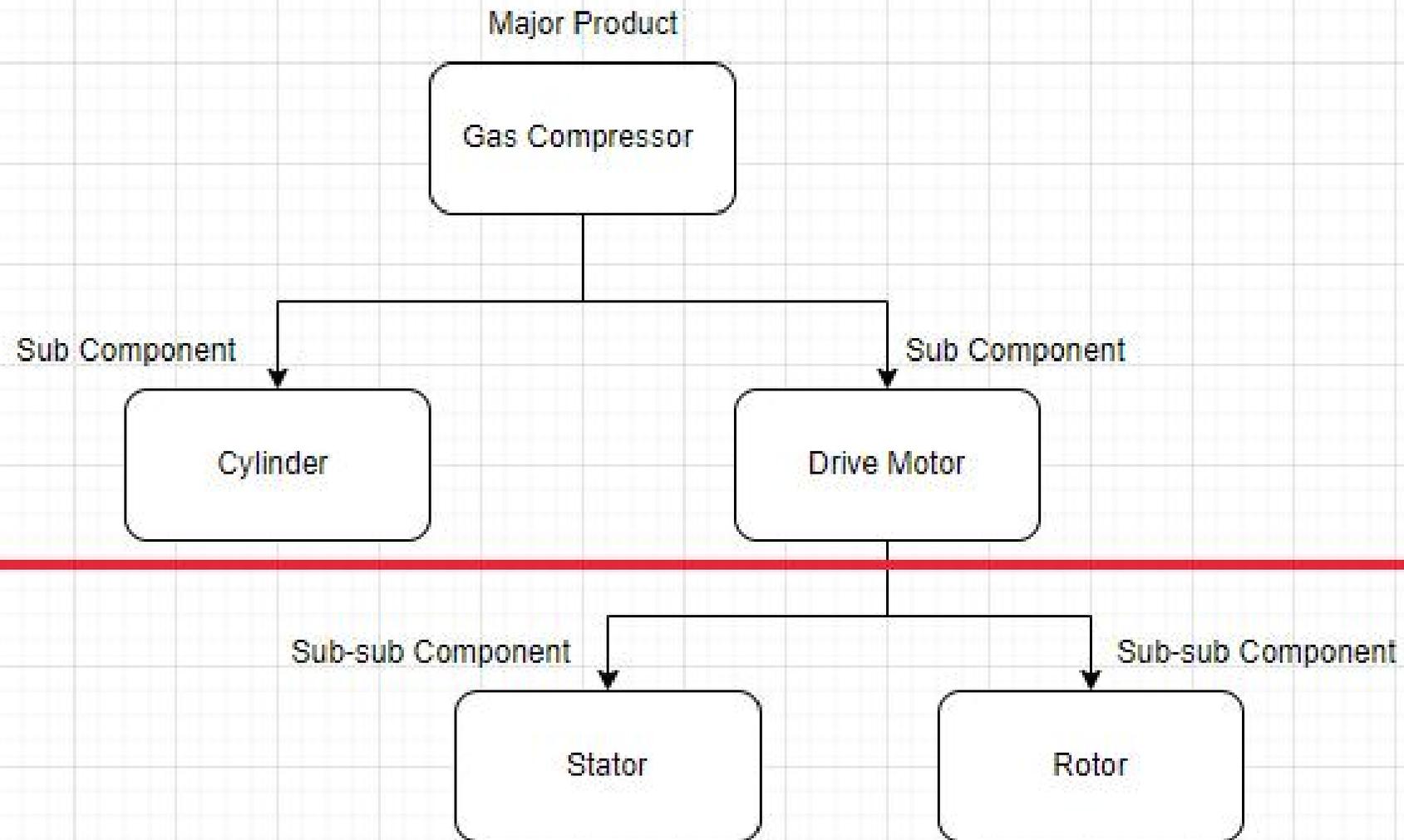
Major product >Sub component>Sub-sub component

- Select currency.
- Major Product > Click “ADD A LINE” to generated a product.



The screenshot shows the SAP BOM configuration interface. At the top, there are navigation tabs: CRM, Sales, Reporting, Configuration, and Inquiry Report. The current view is for a BOM ID of 'Version 1' with a status of 'Draft'. The 'Currency' is set to 'MYR', which is highlighted with a red box. Below this, there is a 'Bom Information' section with a table header containing columns: Prod..., Com..., Com..., Attach..., Rema..., Quantity, Unit Cost, Total Cost, MU (%), Unit Price, Total Price, Expected..., and Status. At the bottom of the table, there is an 'Add a line' button, also highlighted with a red box. The interface includes various action buttons like 'Confirm BOM Line', 'Convert Currency', and 'Round Off' at the top, and 'Send message', 'Log note', and 'Activities' at the bottom. The user's profile 'H' and notification icons are visible in the top right corner.

Draft BOM Flow



Create Major Product in BOM

- Shell's opportunity > Major Product (Gas Compressor)

Major Product Component of Major Product

Quantity and Cost

CRM Sales Reporting Configuration Inquiry Report

New / QT-2024-00546 / Draft BOM list
Version 1

Confirm BOM Line Convert Currency Round Off

BOM ID Version 1 Status? Draft

Currency MYR

Bom Information

Product	Compone...	Compone...	Attachme...	Remar...	Quantity	Unit Cost	Total Cost	MU (%)	Unit Price	Total Price	Expected ...	Status
[asdsa-0289... →	[asdsa-0289... →				1.00	4,500.00	4,500.00	62	7,290.00	7,290.00		Draft
							4,500.00		7,290.00			

Add a line

Send message Log note Activities

1 / 1 < >

Following

- 1. To create component, Click on empty component line and type anything
- 2. An option to create will appear, click on it.
- 3. After creation, click on save button (top left update cloud icon)
- 4. The system will then automatically update the component name based on the product name.

The screenshot shows a CRM interface with a navigation bar at the top containing 'CRM', 'Sales', 'Reporting', 'Configuration', and 'Inquiry Report'. The main content area is titled 'Draft BOM list' and includes a 'New' button and a version indicator 'Version 1'. A table lists BOM components with columns for Product, Component Name, Quantity, Unit Cost, Total Cost, MU (%), Unit Price, Total Price, and Status. A single row is visible with 'new' in the Component Name field. A 'Create "new"' button is shown below the table. Annotations with red boxes and arrows point to the 'new' field (Step 1), the 'Create "new"' button (Step 2), and a cloud icon in the top left of the main area (Step 3). The interface also features buttons for 'Confirm BOM Line', 'Convert Currency', and 'Round Off' at the top, and 'Send message', 'Log note', and 'Activities' at the bottom.

Product	Compon...	Compon...	Attachme...	Remar...	Quantity	Unit Cost	Total Cost	MU (%)	Unit Price	Total Price	Expected...	Stat...
[asdsa-02890]	new		Upload yc		1.00	4,565.00	4,565.00	62	7,395.30	7,395.30		Draft

Enter to Gas Compressor - Bom Component page

Click the arrow next to the component to enter to Bom Component of Gas Compressor page.

CRM Sales Reporting Configuration Inquiry Report

New / QT-2024-00546 / Draft BOM list

Version 1

1 / 1

Confirm BOM Line Convert Currency Round Off

BOM ID Version 1 Status? Draft

Currency MYR

Bom Information

Product	Component	Compon...	Attachme...	Remar...	Quantity	Unit Cost	Total Cost	MU (%)	Unit Price	Tot
<input type="checkbox"/>	[asdsa-028... →	[asdsa-028907] Gas Compressor - Bom Component →			1.00	4,565.00	4,565.00	62	7,395.30	7,395
							4,565.00			7,395

Add a line

Send message Log note Activities

Following

Gas Compressor - Bom Component Page

After enter to Gas Component section. Click "ADD A LINE" to add product of Sub Component.

Gas Compressor
sub component

Drive Motor BOM
component

Quantity and Cost of Sub Component

CRM Sales Reporting Configuration Inquiry Report

New / Draft BOM list / Version 1

[asdsa-028907] Gas Compressor - Bom Component

Confirm BOM Line Round Off

[asdsa-028907] Gas Compressor - Bom Component

Product	Component	Component Type	Attachment	Remarks	Quantity	Unit Cost	Total Cost	Unit Price	Total Price	Expected Usin
<input type="checkbox"/> [asdsa-028908] Cylinder	→				1.00	4,500.00	4,500.00	1.00	1.00	
<input type="checkbox"/> [asdsa-028909] Drive M...	→ [asdsa-028909] Drive Motor...				1.00	65.00	65.00	0.00	0.00	
							4,565.00		1.00	

Add a line

Enter to Drive Motor – Bom Component page

If you wish to create a "Drive Motor - Bom Component", click the arrow next to the Component.

Confirm BOM Line Round Off

[asdsa-028907] Gas Compressor - Bom Component

Product	Component	Compone...	Attachme...	Remar...	Quantity	Unit Cost	Total Cost	Unit Price	Total Price
<input type="checkbox"/>	[asdsa-0289... →				1.00	4,500.00	4,500.00	1.00	1.00
<input type="checkbox"/>	[asdsa-0289... →	[asdsa-028909] Drive Motor - Bom Component →			1.00	65.00	65.00	0.00	0.00

4,565.00 1.00

Add a line

Drive Motor Component Page

After enter to Drive Motor – Bom Component section. Click "ADD A LINE" to add a component of Drive Motor.

Sub-sub Component

Quantity and Cost of Sub-sub Component

CRM Sales Reporting Configuration Inquiry Report

New / Version 1 / [asdsa-028907] Gas Compressor - Bom Component

[asdsa-028909] Drive Motor - Bom Component

Confirm BOM Line Round Off

[asdsa-028909] Drive Motor - Bom Component

Product	Component	Component Type	Attachment	Remarks	Quantity	Unit Cost	Total Cost	Unit Price	Total Price	Expected Using Date	Status
<input type="checkbox"/>	Stator	→			5.00	0.00	0.00	5.00	25.00		Draft
<input type="checkbox"/>	Rotor	→			5.00	0.00	0.00	5.00	25.00		Draft
					0.00				50.00		

Add a line

MU (Multiplier or Markup)

After fill up the BOM list, application team can also set up a multiplier of the total price at the major product section if needed.

Confirm BOM Line Convert Currency Round Off

BOM ID Version 1 Status ? Draft

Currency MYR

Bom Information

Product	Compon...	Compon...	Attachme...	Remar...	Quantity	Unit Cost	Total Cost	MU (%)	Unit Price	Total Price	Expected...	Stat...
<input type="checkbox"/> [asdsa-028...	→ [asdsa-028...	→			1.00	4,500.00	4,500.00	62	7,290.00	7,290.00		Draft
							4,500.00			7,290.00		

Add a line

Confirm BOM line

Project Projects Tasks Reporting Configuration

New Projects PARTNER A / MALAYSIA

Tasks 2 Project Status On Track Collaborators 0 Sales Orders

Share Read-only Share Editable

★ PARTNER A / MALAYSIA

Name of the Tasks ? Tasks

Customer ? COMPANY ASSOCIATION SDN BHD A, PARTNER A

Job ? AAA

Sub Job ? AAA

Project Code ? PTN-2024-00022

CPO Number ? qwert

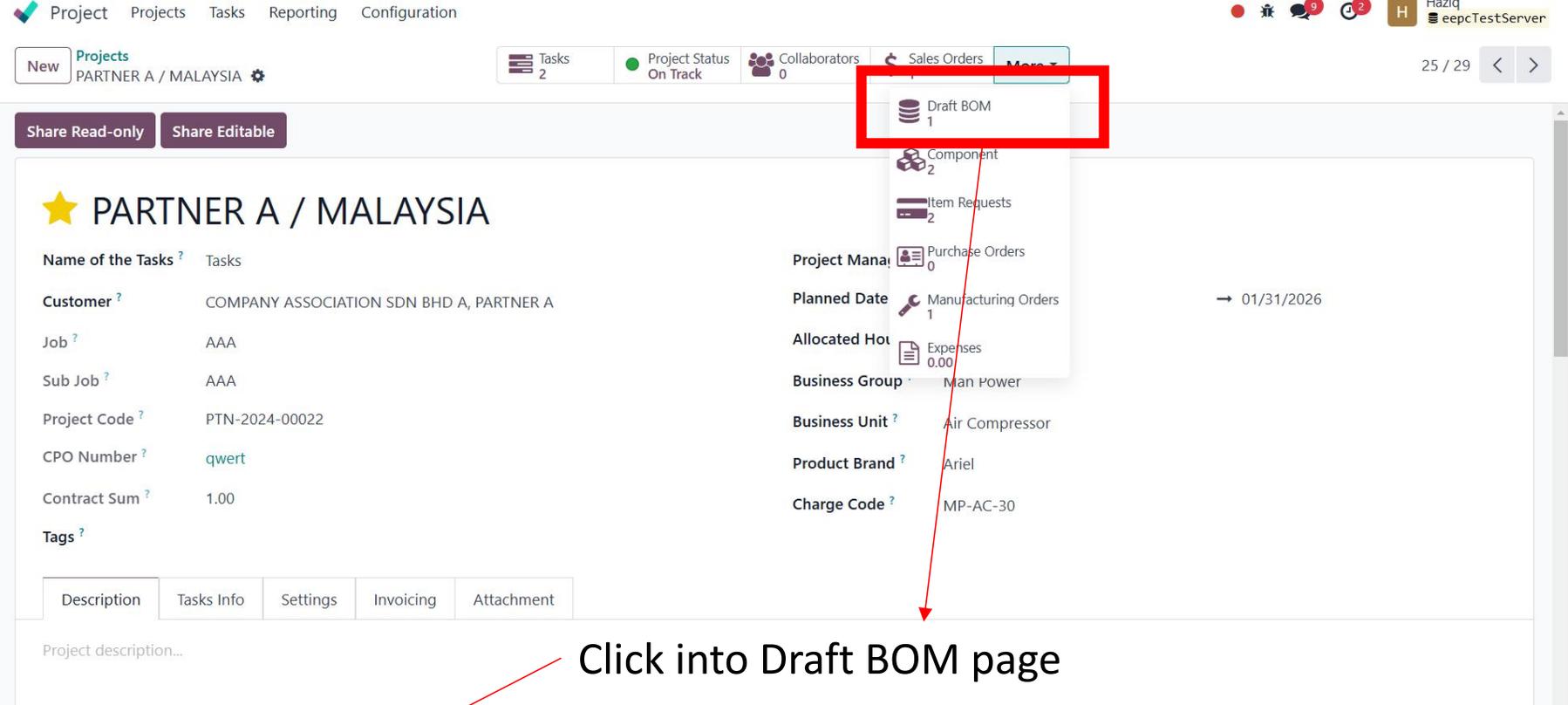
Contract Sum ? 1.00

Tags ?

Description Tasks Info Settings Invoicing Attachment

Project description...

Project Management: Draft BOM 1, Component 2, Item Requests 2, Purchase Orders 0, Planned Date: Manufacturing Orders 1 → 01/31/2026, Allocated Hours: Expenses 0.00, Business Group: Man Power, Business Unit: Air Compressor, Product Brand: Ariel, Charge Code: MP-AC-30



Click into Draft BOM page

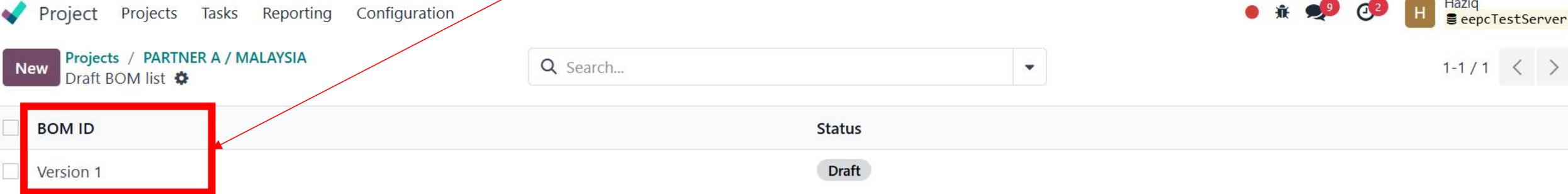
Project Projects Tasks Reporting Configuration

New Projects / PARTNER A / MALAYSIA Draft BOM list

Search...

1-1 / 1

BOM ID	Status
Version 1	Draft



After select a product of draft BOM, Click to "CONFIRM BOM LINE"

New Version 1

1 / 1 < >

Confirm BOM Line Convert Currency Round Off

BOM ID Version 1 Status ? Draft
Currency MYR

Bom Information

Product	Compon...	Compon...	Attachme...	Remar...	Quantity	Unit Cost	Total Cost	MU (%)	Unit Price	Total Price	Expected...	Stat...
<input checked="" type="checkbox"/> [asdsa-028...	→ [asdsa-028...	→			1.00	279.00	279.00	94	541.26	541.26		Draft

New Version 1 / [asdsa-028898] Major A - Bom Component
[asdsa-023201] Part B - Bom Component

1 / 1 < >

Confirm BOM Line Round Off

Add a line

[asdsa-023201] Part B - Bom Component

Product	Compone...	Component ...	Attachme...	Remar...	Quantity	Unit Cost	Total Cost	Unit Price	Total Pric	Expected Usi...	Stat...
<input type="checkbox"/> [asdsa-023206] ...	→				1.00	22.00	22.00	1.00	1.00	05/02/2025	Draft
<input type="checkbox"/> [asdsa-023207] ...	→				1.00	17.00	17.00	1.00	1.00	05/02/2025	Draft
										39.00	2.00

Add a line

To confirm the BOM lines, the last child of the BOM must have the expected using date.

New Version 1

After select a product of draft BOM, Click to "CONFIRM BOM LINE"
(Here user able to confirm the sub-component first or direct the major BOM.)

Confirm BOM Line

Convert Currency Round Off

Best practice!!

- Do confirm which sub BOM/component that user confirm the will no changes.
- But user still need to confirm the BOM line cause the IR>PR>PR only can be create thru the confirmation of the BOM line

BOM ID Version 1

Status ? Draft

Currency MYR

Bom Information

Product	Compon...	Compon...	Attachme...	Remar...	Quantity	Unit Cost	Total Cost	MU (%)	Unit Price	Total Price	Expected...	Stat...
<input checked="" type="checkbox"/>	[asdsa-028...	→ [asdsa-028...	→		1.00	279.00	279.00	94	541.26	541.26		Draft

After confirm the BOM,
the status will show
"Confirm"

New Version 1

Add a line

Revise draft bom

BOM ID Version 1

Currency MYR

Bom Information

Status ? Confirmed

Product	Compon...	Compon...	Attachme...	Remarks	Quantity	Unit Cost	Total Cost	MU (%)	Unit Price	Total Price	Expected...	Status
<input checked="" type="checkbox"/>	[asdsa-028...	→ [asdsa-028...	→		1.00	279.00	279.00	94	541.26	541.26		Confirmed

BOM Status (Pending Approve)

- Only project manager can approve the BOM
- When non project manager approve a BOM line the status will show "Pending Approve".

Project Projects Tasks Reporting Configuration

New / Field Service / Draft BOM list
Version 0

3 / 3

Confirm BOM Line Convert Currency Round Off

BOM ID Version 0 Status ? Draft
Currency JPY

Bom Information

Product	Compon...	Compon...	Attachme...	Remar...	Quantity	Unit Cost	Total Cost	MU (%)	Unit Price	Total Price	Ex...	Status
<input checked="" type="checkbox"/> [028906] Pr...	→ [028906] Pr...	→			1.00	1,378.95	1,378.95	0	1,378.95	1,378.95		Pending Approve
							1,378.95			1,378.95		

- Once confirm BOM version ,system will auto generate an IR (Item request) and MO (Manufactory order) and display at smart button.

Project Projects Tasks Reporting Configuration

New Projects PARTNER A / MALAYSIA

Tasks 2 Project Status On Track Collaborators 0 Sales Orders 1 More

25 / 29

Share Read-only Share Editable

★ PARTNER A / MALAYSIA

Name of the Tasks ? Tasks

Customer ? COMPANY ASSOCIATION SDN BHD A, PARTNER A

Job ? AAA

Sub Job ? AAA

Project Code ? PTN-2024-00022

CPO Number ? qwert

Contract Sum ? 1.00

Tags ?

Project Manager ? Purchase Orders 0

Planned Date ? Manufacturing Orders 1 → 01/31/2026

Allocated Hours ? Expenses 0.00

Business Group ? Man Power

Business Unit ? Air Compressor

Product Brand ? Ariel

Charge Code ? MP-AC-30

Description Tasks Info Settings Invoicing Attachment

Project description...

- Once confirm Draft BOM, the version is uneditable. Click the “Revise draft bom” to do the changes.
- Once clicks, it will direct to the Revision form of that version.

The screenshot shows a software interface with a navigation bar at the top containing 'Project', 'Projects', 'Tasks', 'Reporting', and 'Configuration'. Below this is a breadcrumb trail: 'New / PARTNER A / MALAYSIA / Draft BOM list'. A red box highlights a 'Revise draft bom' button, with a red arrow pointing from it to the second bullet point in the text above. The main content area displays 'BOM ID Version 1' and 'Status Confirmed'. Below this is a table with columns: Product, Compon..., Attachment, Remar..., Quantity, Unit Cost, Total Cost, and MU (%). The table contains one row with a checkmark in the first column and values: [asdsa-028..., [asdsa-028..., 1.00, 279.00, 279.00, 94. To the right of the table is a sidebar with a 'Send message' button, 'Log note', 'Activities', and a search icon. Below this is a section titled 'Today' with a list of draft-to-confirmed transitions for various parts.

Please be aware!!!

Once revise the draft BOM, there are many **operation/document** need to look up for such as **IR, PR, PO, GRN & MO** **cause the system already trigger to create those document**

If really need to revise, remember to create the **new IR for the new item & recheck your MO** (if the MO is still open the system can help the changes but once done user need to dismantle/unbuild the material by create unbuild MO)

- Must to provide the reason and the supporting document regarding the changes
- This form has the similar feature on the normal draft BOM form.
- Once done, click the submit button

Submit Cancel Round Off **Draft** Waiting for approval Approved Rejected Cancelled

Revision Name
Draft Bom Revision 1 For Version 1

Reason e.g. Different serial numbers

Original Draft BoM Version 1

Requested By H Haziq

Supporting Document Upload your file

Currency MYR

BoM Information Changes in BoM

Product	Component	Compone...	Attachment	Remarks	Quantity	Unit Cost	Total Cost	MU (%)	Unit Price	Total Price	Expected ...
[asdsa-02... →	[asdsa-0288... →				1.00	279.00	279.00	94	541.26	541.26	

- As a project manager, u able to approve or reject the revision.
- Once approve, the new version with confirm status will create on the list of the draft BOM.
- If rejected, the revision consider cancelled. The latest version is still been using for the project

Approve Revision
Reject Revision
Cancel
Draft
Waiting for approval
Approved
Rejected
Cancelled

Approve Revision

Revision Name
Draft Bom Revision 1 For Version 1

Reason: Item change
Original Draft BoM: Version 1
Requested By: H Haziq
Supporting Document: Order - QT-2024-00547.pdf
Currency: MYR

BoM Information Changes in BoM

Product	Component	Component Type	Attachment	Remarks	Quantity	Unit Cost	Total Cost	MU (%)	Unit Price	Total Price	Expected Using...
[asdsa-028898... →	[asdsa-028898] M... →				1.00	607.00	607.00	94	1,177.58	1,177.58	

List of revision under the same version

Revision ID	Status
<input type="checkbox"/> Draft Bom Revision 1 For Version 1	Rejected
<input type="checkbox"/> Draft Bom Revision 2 For Version 1	Approved

List of draft bom version

BOM ID	Status
<input type="checkbox"/> Version 1	Revised
<input type="checkbox"/> Version 2	Confirmed

Smart Button

By click in the smart button will bring you to the related fields

Project Projects Tasks Reporting Configuration

Haziq eepcTestServer

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New Projects PARTNER A / MALAYSIA

Tasks 2 Project Status On Track Collaborators 0 Sales Orders 1 More

- Draft BOM 1
- Component 2
- Item Requests 2
- Purchase Orders 0
- Manufacturing Orders 1
- Expenses 0.00

Share Read-only Share Editable

★ PARTNER A / MALAYSIA

Name of the Tasks ? Tasks
Customer ? COMPANY ASSOCIATION SDN BHD A, PARTNER A
Job ? AAA
Sub Job ? AAA
Project Code ? PTN-2024-00022
CPO Number ? qwert
Contract Sum ? 1.00
Tags ?

Project Material 0
Planned Date 01/31/2026
Allocated Hours 0
Business Group Man Power
Business Unit ? Air Compressor
Product Brand ? Ariel
Charge Code ? MP-AC-30

Description Tasks Info Settings Invoicing Attachment

Project description...

To add in description by typing "/" commands

Activities @ chatter space

- You can schedule **activities** (ex. **Call**, **Meeting**, etc.) per project by clicking on the **clock** icon on a project. Doing so opens a list with already scheduled activities and allows planning **new** activities by clicking **+ Schedule an activity**. On the pop-up window, select the **Activity Type**, enter a **Summary** for that activity, a **Due Date**, and assign it to an employee. According to the **Activity Type**, you may have **additional options** available.

The screenshot displays a project management dashboard for 'PARTNER A / MALAYSIA'. The top navigation bar includes 'Project', 'Projects', 'Tasks', 'Reporting', and 'Configuration'. A secondary bar shows project metrics: 'Tasks 2', 'Project Status On Track', 'Collaborators 0', and 'Sales Orders 1'. Below this, a row of buttons includes 'Send message', 'Log notes', and 'Activities', with the 'Activities' button highlighted by a red box. A red arrow points from this box to a 'Schedule Activity' pop-up window. The pop-up window shows the following details:

- Activity Type:** To-Do
- Due Date:** 01/03/2025
- Summary:** Discuss on the milestone
- Assigned to:** H Haziq
- Description:** Need to draft the milestones and update to the system

At the bottom of the pop-up window, there are four buttons: 'Schedule', 'Schedule & Mark as Done', 'Done & Schedule Next', and 'Cancel'.

Activities @ chatter space

- You can schedule **activities** (ex. **Call**, **Meeting**, etc.) per project by clicking on the **clock** icon on a project. Doing so opens a list with already scheduled activities and allows planning **new** activities by clicking **+ Schedule an activity**. On the pop-up window, select the **Activity Type**, enter a **Summary** for that activity, a **Due Date**, and assign it to an employee. According to the **Activity Type**, you may have **additional options** available.

The screenshot displays a project management interface. At the top, there is a navigation bar with options like 'Project', 'Projects', 'Tasks', 'Reporting', and 'Configuration'. Below this, a breadcrumb trail shows 'Project / PARTNER A / MALAY...'. A dashboard section contains various metrics: 'Tasks 3', 'Project Status On Track', 'Collaborators 0', 'Sales Orders 1', 'Draft BOM 1', 'Component 9', and 'Item Requests 6'. The main content area is titled 'PARTNER A / MALAYSIA' and includes a 'Share Read-only' and 'Share Editable' button. Below the title, project details are listed in two columns, including 'Name of the Tasks', 'Customer', 'Job', 'Sub Job', 'Project Code', 'CPO Number', 'Contract Sum', 'Project Manager', 'Planned Date', 'Allocated Hours', 'Business Group', 'Business Unit', 'Product Brand', and 'Charge Code'. On the right side, a 'Planned Activities' section is highlighted with a red border, showing a list of activities with their due dates and assignees. The activities include: '7 days overdue: "PARTNER A / MALAYSIA" for Haziq', 'Today: Meeting for Aina Taqwa Binti Mokhtaruddin', 'Today: Email for Amirah Zakiah Binti Mohamed Nor', and 'Due in 5 days: "Preparation" for Haziq'. Each activity has options to 'Mark Done', 'Reschedule', 'Edit', or 'Cancel'. At the bottom, a 'Today' section shows a notification from Haziq: 'The plan "Plan A" has been started'.

Project Management Interface: PARTNER A / MALAYSIA

Project Manager: H Haziq

Planned Date: 12/28/2024 → 01/31/2026

Allocated Hours: 00:00

Business Group: Man Power

Business Unit: Air Compressor

Product Brand: Ariel

Charge Code: MP-AC-30

Planned Activities:

- 7 days overdue: "PARTNER A / MALAYSIA" for Haziq
- Today: Meeting for Aina Taqwa Binti Mokhtaruddin
- Today: Email for Amirah Zakiah Binti Mohamed Nor
- Due in 5 days: "Preparation" for Haziq

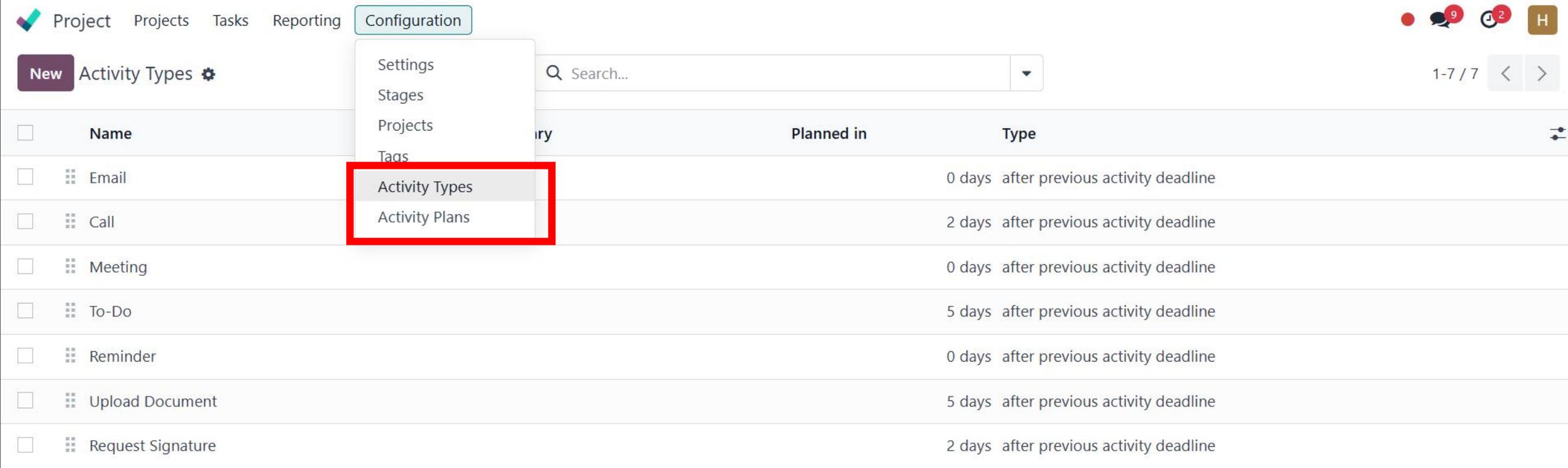
Today

H Haziq - now

The plan "Plan A" has been started

Activities

- You can create more activity type based on your workflow of the business



The screenshot shows a software interface with a navigation bar at the top containing 'Project', 'Projects', 'Tasks', 'Reporting', and 'Configuration'. The 'Configuration' menu is open, showing options: 'Settings', 'Stages', 'Projects', 'Tags', 'Activity Types', and 'Activity Plans'. The 'Activity Types' option is highlighted with a red box. Below the menu is a table with columns: 'Name', 'Planned in', and 'Type'. The table lists various activity types and their planned durations.

Name	Planned in	Type
<input type="checkbox"/> Email	0 days	after previous activity deadline
<input type="checkbox"/> Call	2 days	after previous activity deadline
<input type="checkbox"/> Meeting	0 days	after previous activity deadline
<input type="checkbox"/> To-Do	5 days	after previous activity deadline
<input type="checkbox"/> Reminder	0 days	after previous activity deadline
<input type="checkbox"/> Upload Document	5 days	after previous activity deadline
<input type="checkbox"/> Request Signature	2 days	after previous activity deadline

Activities

- Each activity able to preset the action to be take, the default user that suppose to done the action.
- Chaining type: Whether want to **suggest or trigger** other activity once this activity is done

 Project [Projects](#) [Tasks](#) [Reporting](#) [Configuration](#)



[New](#) [Activity Types](#)
Call 

2 / 7 [<](#) [>](#)

Name

Call

ACTIVITY SETTINGS

Action [?] Phonecall

Default User

Default Summary e.g. "Discuss proposal"

Keep Done [?]

Default Note

◆ e.g. "Go over the offer and discuss details"

NEXT ACTIVITY

Chaining Type Suggest Next Activity

Suggest [?]

Schedule [?] 2 days after previous activity deadline

Activities Plan

- User able to preset the activity plan either for the project or task and assigned the default user to do the task if not it will be assigned to the project manager

 Project Projects Tasks Reporting Configuration



New **Activity Plans**
Plan A 

1 / 1 < >

Plan Name

Plan A

Activities To Generate

Model [?] Project 

Activity Type	Summary	Assignment	Assigned to	Note	
 To-Do	Preparation	Ask at launch		Prepare the documents beforehand	
 Meeting		Default user	Aina Taqwa Binti Mokhtaruddin		
 Email		Default user	Amirah Zakiah Binti Mohamed Nor		
Add a line					

Item Request (The product that has been confirm in the Draft BOM)

Click "Item Request" to view the Item Request List.

The screenshot shows a dashboard with several widgets. At the top, there is a navigation bar with the following items: 'Tasks' (2), 'Project Status On Track' (with a green dot), 'Collaborators' (0), 'Sales Orders' (1), and a 'More' dropdown menu. The 'More' menu is open, showing a list of options: 'Draft BOM' (1), 'Component' (9), 'Item Requests' (6), 'Purchase Orders' (0), 'Manufacturing Orders' (4), and 'Expenses' (0.00). The 'Item Requests' option is highlighted with a red rectangular box. Below the navigation bar, there is a large empty white area. On the left side, there is a partial view of a table with the text 'ARTNER A' visible. At the bottom, there is a partial view of a table with the text 'Business Group' visible.

Tasks	2
Project Status	On Track
Collaborators	0
Sales Orders	1
More	▼

- Draft BOM 1
- Component 9
- Item Requests 6**
- Purchase Orders 0
- Manufacturing Orders 4
- Expenses 0.00

ARTNER A

Business Group

List of Item request

Click "New" to request other item.

<input type="checkbox"/>	Item Request Reference	Product	Requested Qty	Requested By	Sale Order References	Reason for previous PR reje...	Purchase Request	Status	Business Group	
<input type="checkbox"/>	IR/01235	[10-10-023229] KIT, THERMO ...	3.00	 Haziq	SO-2024-00447 - PARTNER A				Man Power	
<input type="checkbox"/>	IR/01244	[asdsa-023208] Sub Part F	1.00	 Haziq	SO-2024-00447 - PARTNER A				Man Power	
<input type="checkbox"/>	IR/01278	[asdsa-023203] Sub Part A	1.00	 Haziq	SO-2024-00447 - PARTNER A				Man Power	
<input type="checkbox"/>	IR/01279	[asdsa-023204] Sub Part B	1.00	 Haziq	SO-2024-00447 - PARTNER A				Man Power	
<input type="checkbox"/>	IR/01280	[asdsa-023206] Sub Part D	1.00	 Haziq	SO-2024-00447 - PARTNER A				Man Power	
<input type="checkbox"/>	IR/01281	[asdsa-023207] Sub Part E	1.00	 Haziq	SO-2024-00447 - PARTNER A				Man Power	

Item request

Select the item request that want to proceed for the Purchase Request

Item Request Reference	Product	Requested Qty	Requested By	Sale Order References	Reason for previous PR reje...	Purchase Request	Status	Business Group
IR/01235	[10-10-023229] KIT, THERMO ...	3.00	H Haziq	SO-2024-00447 - PARTNER A				Man Power
IR/01244	[asdsa-023208] Sub Part F	1.00	H Haziq	SO-2024-00447 - PARTNER A				Man Power
IR/01278	[asdsa-023203] Sub Part A	1.00	H Haziq	SO-2024-00447 - PARTNER A				Man Power
IR/01279	[asdsa-023204] Sub Part B	1.00	H Haziq	SO-2024-00447 - PARTNER A				Man Power
IR/01280	[asdsa-023206] Sub Part D	1.00	H Haziq	SO-2024-00447 - PARTNER A				Man Power
IR/01281	[asdsa-023207] Sub Part E	1.00	H Haziq	SO-2024-00447 - PARTNER A				Man Power

Purchase request

In PR, user need to choose the assigned to which procurement PIC then request approval from your manager/co-manager

Request approval Draft > To be approved > Approved > Rejected > Done

Request Reference
PR00192

Requested By [Haziq](#)

Approvers

Assigned to [Haziq](#)

Creation date [?] 12/27/2024

Picking Type [HQ-Puchong: Receipts](#)

Sale Order No [SO-2024-00447](#)

Source Document

Description

Procurement Group

Job AAA

Sub Job AAA

CPO Number [qwert](#)

Project Code PTN-2024-00022

Ref AAA

Doc No

Purchase request

Normal user will not see the approve/reject button

Draft > **To be approved** > Approved > Rejected > Done

Request Reference

PR00192

Requested By [Haziq](#)

Approvers

Assigned to [Haziq](#)

Creation date [?] 12/27/2024

Picking Type [HQ-Puchong: Receipts](#)

Sale Order No [SO-2024-00447](#)

Source Document

Description

Procurement Group

Job AAA

Sub Job AAA

CPO Number [qwert](#)

Project Code PTN-2024-00022

Ref AAA

Doc No

Purchase request

Manager/Co-manager view of their team PR, Once approved, the procurement PIC will receive the PR to process

Approve Reject

Draft **To be approved** Approved Rejected Done

Request Reference

PR00192

Requested By [Haziq](#)

Approvers

Assigned to [Haziq](#)

Creation date [?] 12/27/2024

Picking Type [HQ-Puchong: Receipts](#)

Sale Order No [SO-2024-00447](#)

Source Document

Description

Procurement Group

Job AAA

Sub Job AAA

CPO Number [qwert](#)

Project Code PTN-2024-00022

Ref AAA

Doc No

List of item request after submit PR

<input type="checkbox"/>	Item Request Refere...	Product	Requested Qty	Requested By	Sale Order References	Reason for previous...	Purchase Request	Status	Project Code	Business Group	⚙️
<input type="checkbox"/>	IR/01235	[10-10-023229] KIT, T...	3.00	H Haziq	SO-2024-00447 - PARTNE		PR00193	Approved		Man Power	
<input type="checkbox"/>	IR/01244	[asdsa-023208] Sub Pa...	1.00	H Haziq	SO-2024-00447 - PARTNE		PR00192	Approved	PTN-2024-00022	Man Power	
<input type="checkbox"/>	IR/01278	[asdsa-023203] Sub Pa...	1.00	H Haziq	SO-2024-00447 - PARTNE		PR00192	Approved	PTN-2024-00022	Man Power	
<input type="checkbox"/>	IR/01279	[asdsa-023204] Sub Pa...	1.00	H Haziq	SO-2024-00447 - PARTNE		PR00192	Approved	PTN-2024-00022	Man Power	
<input type="checkbox"/>	IR/01280	[asdsa-023206] Sub Pa...	1.00	H Haziq	SO-2024-00447 - PARTNE		PR00192	Approved	PTN-2024-00022	Man Power	
<input type="checkbox"/>	IR/01281	[asdsa-023207] Sub Pa...	1.00	H Haziq	SO-2024-00447 - PARTNE		PR00192	Approved	PTN-2024-00022	Man Power	

Purchase Order (PO)

- Onces the Procurement team has done purchasing ,system will update and show how many Purchase order has on list

<input type="checkbox"/>	Reference	Confirmation Date	Vendor	Buyer	Source Document	Total	Status	Expected Arrival	
<input type="checkbox"/>	 PO-2024-00174	12/27/2024 15:05:06	360 ENGINEERING CONSULTANCY SDN BHD	Haziq	RFQ-2024-00190	RM 120.00	Purchase Order	05/02/2025 08:00:00	

RM 120.00

• MO(Manufactory)

 Manufacturing Orders
4

<input type="checkbox"/>	Reference	Start	Product	Next Activity	Source	Component Status	Quantity	UoM	State	
<input type="checkbox"/>	☆ WH/MO/00006	9 days ago	[asdsa-023202] Part C		HQ-MO-2024-00021,	Available	2.00	Units	Confirmed	
<input type="checkbox"/>	☆ HQ-MO-2024-00021	Today	[asdsa-028898] Major A			Available	1.00	Units	Confirmed	
<input type="checkbox"/>	☆ HQ-MO-2024-00022	Today	[asdsa-023200] Part A		HQ-MO-2024-00021,	Available	2.00	Units	Confirmed	
<input type="checkbox"/>	☆ HQ-MO-2024-00023	Today	[asdsa-023201] Part B		HQ-MO-2024-00021,	Available	3.00	Units	Confirmed	

8.00

MO(Manufactory)

 Manufacturing Orders
4

 Project Projects Tasks Reporting Configuration

 9 3  H

New ... / PARTNER A / MALAYSIA / Manufacturing list
HQ-MO-2024-00023 

 Source MO 1  Overview

4 / 4 < >

Produce All Unreserve Scrap Unlock Maintenance Request Cancel Print Labels Draft **Confirmed** Done

MO Reference
 **HQ-MO-2024-00023**

Product [asdsa-023201] Part B

Quantity 0.00 / **3.00** Units To Produce 

Bill of Material ? [asdsa-023201] Part B

Scheduled Date ? 12/27/2024 10:51:29

End ? 12/27/2024 11:51:29

Component Status ? Available

Responsible  Haziq

To view the product under manufacturing in this project with list.

Components Work Orders Miscellaneous

Product	From	To Consume	Quantity	UoM	Consumed	
[asdsa-023206] Sub Part D	HQ/Stock	3.00	3.00	Units	<input type="checkbox"/>	
[asdsa-023207] Sub Part E	HQ/Stock	3.00	3.00	Units	<input type="checkbox"/>	

Add a line

- When the product has arrived, the reserved status will show the expired date of the product.
- Fill the quantity manually for the product has done manufacturing.
- Click "Produce All" when all of the product are fully done manufacturing.

Project Projects Tasks Reporting Configuration **Mark the product as scarp**

New / PARTNER A / MALAYSIA / Manufacturing list HQ-MO-2024-00023 Source MO 1 Overview 4 / 4

Produce All Unreserve **Scrap** **Unlock** Maintenance Request Cancel Print Labels Draft Confirmed Done

MO Reference
★ **HQ-MO-2024-00023**

Product [asdsa-023201] Part B
Quantity 0.00 / 3.00 Units To Produce
Bill of Material [asdsa-023201] Part B

Scheduled Date 12/27/2024 10:51:29
End 12/27/2024 11:51:29
Component Status Available
Responsible H Haziq

Components Work Orders Miscellaneous

Product	From	To Consume	Quantity	UoM	Consumed
[asdsa-023206] Sub Part D	HQ/Stock	3.00	3.00	Units	<input type="checkbox"/>
[asdsa-023207] Sub Part E	HQ/Stock	3.00	3.00	Units	<input type="checkbox"/>

Add a line

Unlock to edit the consume quantity

Produce All Unreserve Scrap Unlock Maintenance Request Cancel Print Labels Draft Confirmed Done

MO Reference HQ-MO-2024-00023

Product [asdsa-023201] Part B

Quantity 0.00 / 3.00 Units To Produce

Scheduled Date ? 12/27/2024 10:51:29

End ? 12/27/2024 11:51:29

Bill of Material ? [asdsa-023201] Part B

Component Status ? Available

Responsible Haziq

Components Work Orders Miscellaneous

Product	From	To Consume	Quantity	UoM	Consumed
[asdsa-023206] Sub Part D	HQ/Stock	3.00	3.00	Units	<input type="checkbox"/>
[asdsa-023207] Sub Part E	HQ/Stock	3.00	3.00	Units	<input type="checkbox"/>

Add a line

BOM : Preset the component & work order

List component of this product

Produce All Plan Unreserve Scrap Unlock Maintenance Request Cancel Print Labels Confirmed

MO Reference HQ-MO-2024-00023

Product [asdsa-023201] Part B Scheduled Date 12/27/2024 10:51:29
Quantity 0.00 / 3.00 Units To Produce End 12/27/2024 13:51:29
Bill of Material [asdsa-023201] Part B Component Status Available Responsible H Haziq

Status & button to handle the process of the operation

Components Work Orders Miscellaneous

Table with columns: Operation, Work Center, Product, Quantity Remaining, Expected Duration, Real Duration, Status. Row 1: Assemble, Assemble Center, [asdsa-023201] Part B, 3.00, 180:00, 00:00, Ready, Start, Block.

List of work orders

Project > Component List and Status

Tasks 2 | Project Status On Track | Collaborators 0 | Sales Orders 1 | More ▾

Draft BOM 1
Component 9
Item Requests 6

A

Project Projects Tasks Reporting Configuration

New Projects / PARTNER A / MALAYSIA
Component List ⚙

🔍 Last Revision Components Search...

1-9 / 9 < > [Menu] [Checkmark]

<input type="checkbox"/>	Component	Quantity	Expected Availabi...	Item Requests	Unit Cost	Extended C...	Unit Price	Extended Pri...	Actual C...	Extended Actual ...	Difference
<input type="checkbox"/>	[asdsa-023202] Part C	2.00			41.00	82.00	1.00	2.00	0.00	0.00	0.00
<input type="checkbox"/>	[asdsa-023208] Sub ...	1.00		IR/01244	41.00	41.00	1.00	1.00	0.00	0.00	0.00
<input type="checkbox"/>	[asdsa-028898] Maj...	1.00			279.00	279.00	541.26	541.26	0.00	0.00	0.00
<input type="checkbox"/>	[asdsa-023200] Part A	2.00			40.00	80.00	260.40	520.80	0.00	0.00	0.00
<input type="checkbox"/>	[asdsa-023203] Sub ...	1.00		IR/01278	15.00	15.00	1.00	1.00	0.00	0.00	0.00
<input type="checkbox"/>	[asdsa-023204] Sub ...	1.00		IR/01279	25.00	25.00	1.00	1.00	0.00	0.00	0.00
<input type="checkbox"/>	[asdsa-023201] Part B	3.00			39.00	117.00	69.81	209.43	0.00	0.00	0.00
<input type="checkbox"/>	[asdsa-023206] Sub ...	1.00		IR/01280	22.00	22.00	1.00	1.00	0.00	0.00	0.00

Project > Component List and Status (Hierarchy Tree)

 Project [Projects](#) [Tasks](#) [Reporting](#) [Configuration](#)



New [Projects](#) / [PARTNER A / MALAYSIA](#)
Component List 

 Actions

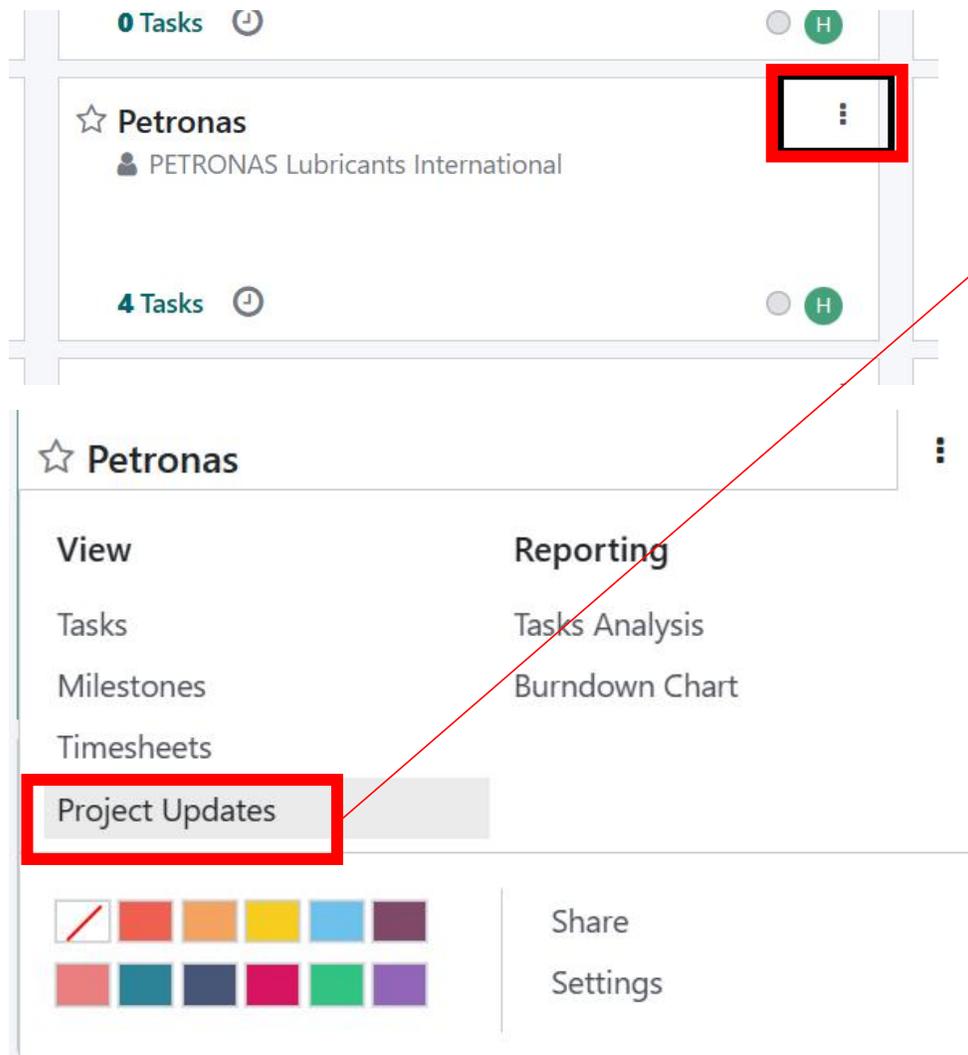


		Component	Quantity	Expected Availa...	Item Reque...	Unit Cost	Extended C...	Unit Pri...	Extended Pri...	Actual C...	Extended Actua...	Differen...
	▼ <input type="checkbox"/>	[asdsa-028898] Major A	1.00			279.00	279.00	541.26	541.26	0.00	0.00	0.00
	▼ <input type="checkbox"/>	[asdsa-023201] Part B	3.00			39.00	117.00	69.81	209.43	0.00	0.00	0.00
		[asdsa-023207] Sub Pa	1.00		IR/01281	17.00	17.00	1.00	1.00	0.00	0.00	0.00
		[asdsa-023206] Sub Pa	1.00		IR/01280	22.00	22.00	1.00	1.00	0.00	0.00	0.00
	▼ <input type="checkbox"/>	[asdsa-023200] Part A	2.00			40.00	80.00	260.40	520.80	0.00	0.00	0.00
		[asdsa-023204] Sub Pa	1.00		IR/01279	25.00	25.00	1.00	1.00	0.00	0.00	0.00
		[asdsa-023203] Sub Pa	1.00		IR/01278	15.00	15.00	1.00	1.00	0.00	0.00	0.00
	▼ <input type="checkbox"/>	[asdsa-023202] Part C	2.00			41.00	82.00	1.00	2.00	0.00	0.00	0.00
		[asdsa-023208] Sub Pa	1.00		IR/01244	41.00	41.00	1.00	1.00	0.00	0.00	0.00

Update Summary Project Status

. Clicking the drop-down toggle button() on your Project card and click "Project Updates" button to updated.

. Click "CREATE" to Summary Project status



0 Tasks  

☆ **Petronas**
PETRONAS Lubricants International

4 Tasks  

☆ **Petronas**

View **Reporting**

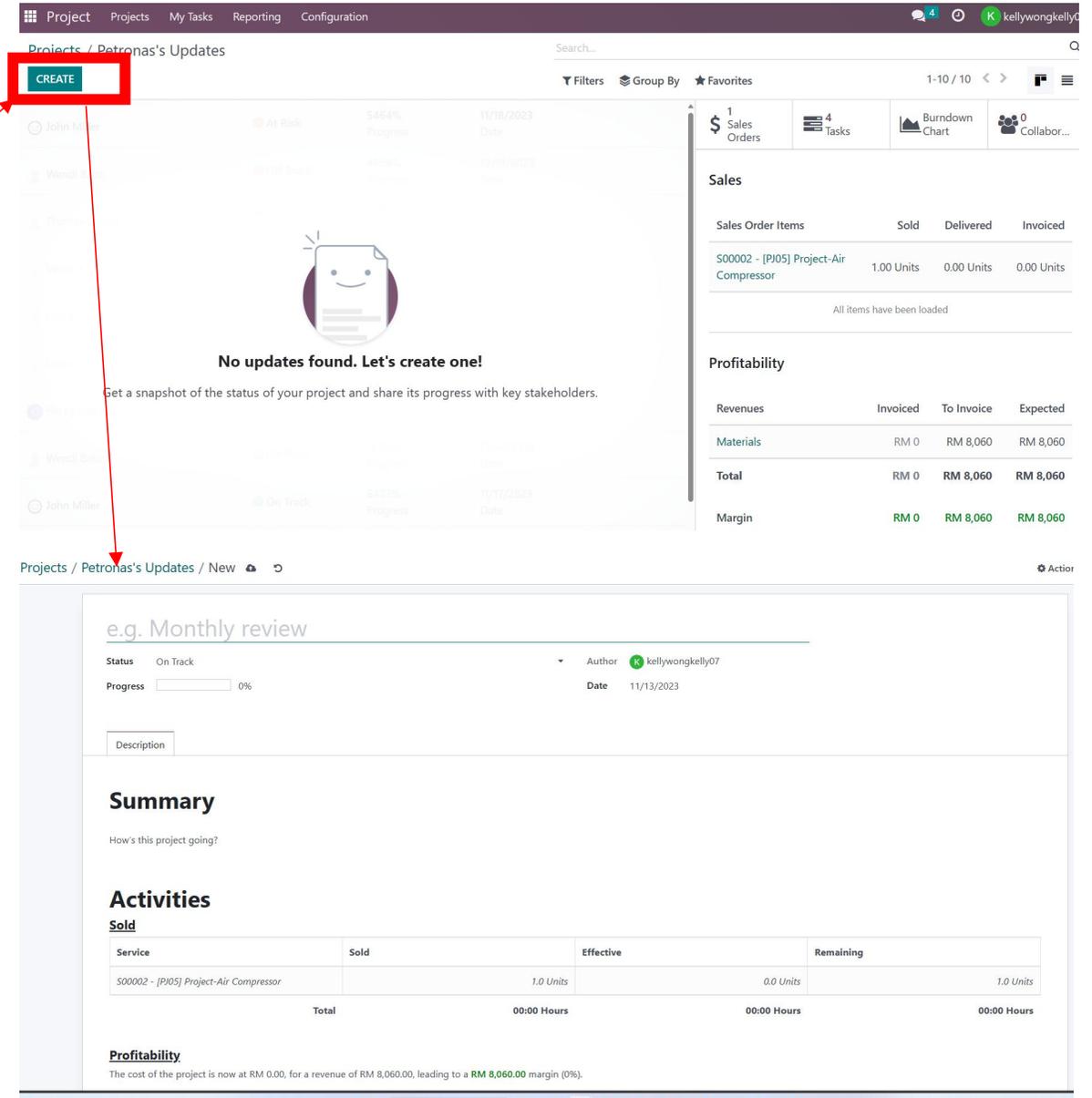
Tasks Tasks Analysis

Milestones Burndown Chart

Timesheets

Project Updates

 **Share**
Settings



Project Projects My Tasks Reporting Configuration    kellywongkelly07

Projects / Petronas's Updates Search...

CREATE Filters Group By Favorites 1-10 / 10

1 Sales Orders 4 Tasks Burndown Chart 0 Collabor...

Sales

Sales Order Items	Sold	Delivered	Invoiced
S00002 - [PJ05] Project-Air Compressor	1.00 Units	0.00 Units	0.00 Units

All items have been loaded

Profitability

Revenues	Invoiced	To Invoice	Expected
Materials	RM 0	RM 8,060	RM 8,060
Total	RM 0	RM 8,060	RM 8,060
Margin	RM 0	RM 8,060	RM 8,060

No updates found. Let's create one!

Get a snapshot of the status of your project and share its progress with key stakeholders.

Projects / Petronas's Updates / New   Actor

e.g. Monthly review

Status On Track  Author  kellywongkelly07

Progress Date 11/13/2023

Description

Summary

How's this project going?

Activities

Sold

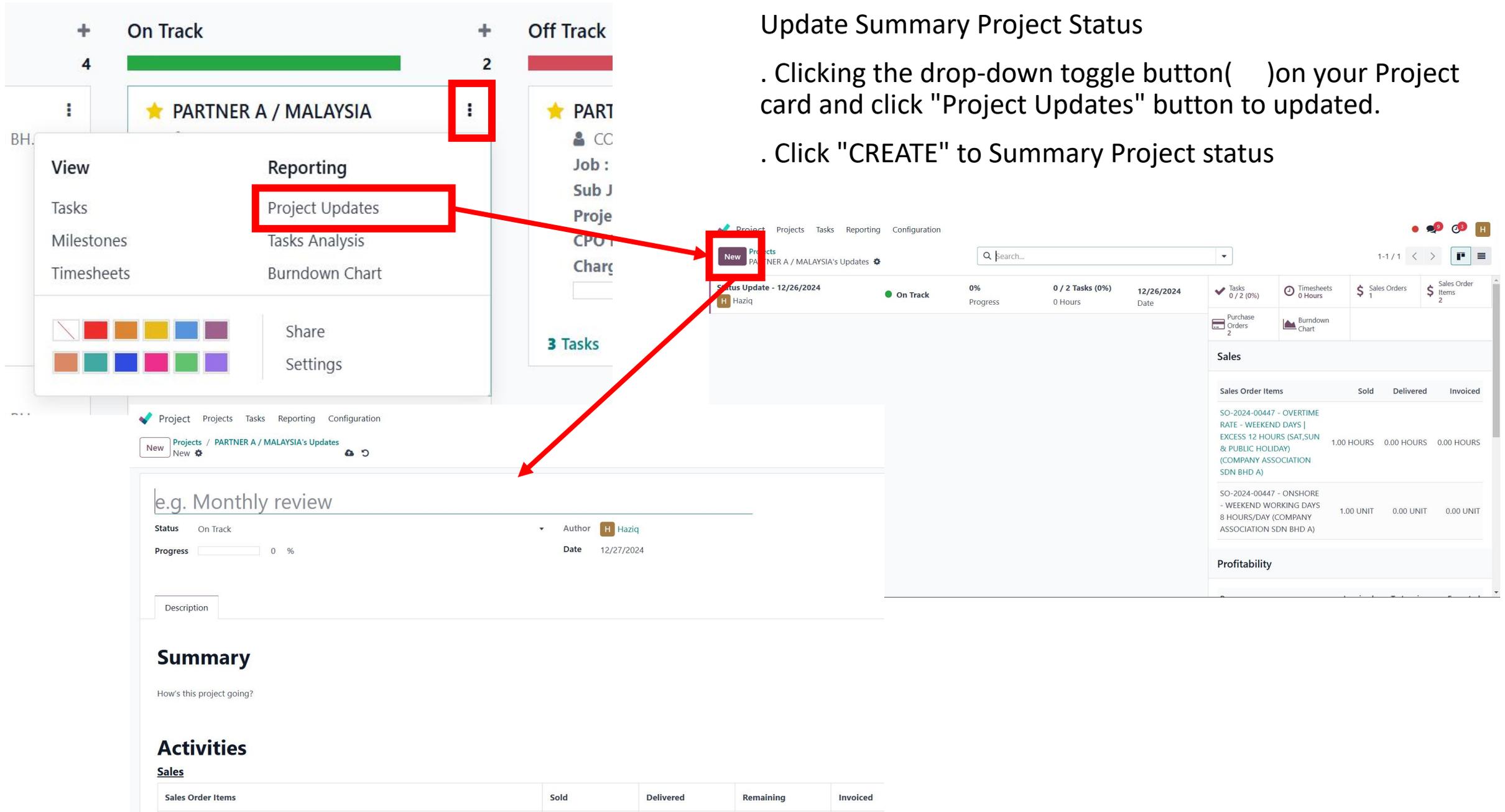
Service	Sold	Effective	Remaining
S00002 - [PJ05] Project-Air Compressor	1.0 Units	0.0 Units	1.0 Units
Total	00:00 Hours	00:00 Hours	00:00 Hours

Profitability

The cost of the project is now at RM 0.00, for a revenue of RM 8,060.00, leading to a **RM 8,060.00** margin (0%).

Update Summary Project Status

- . Clicking the drop-down toggle button() on your Project card and click "Project Updates" button to updated.
- . Click "CREATE" to Summary Project status



The screenshot illustrates the process of updating a project status. It shows a project card for 'PARTNER A / MALAYSIA' with a status of 'On Track'. A dropdown menu is open, showing options like 'View', 'Tasks', 'Milestones', 'Timesheets', 'Reporting', 'Project Updates', 'Tasks Analysis', and 'Burndown Chart'. The 'Project Updates' option is highlighted. A 'New' button is also highlighted. A red arrow points from the 'New' button to a 'New' button in the project card. Another red arrow points from the 'Project Updates' menu item to the 'New' button in the project card. The project card shows 'Status Update - 12/26/2024' and 'On Track' status.

Project Card Details:

- Status: On Track
- Progress: 0%
- Tasks: 0 / 2 (0%)
- Hours: 0 Hours
- Date: 12/26/2024

Summary Section:

e.g. Monthly review

Status: On Track | Author: H Haziq | Date: 12/27/2024

Progress: 0 %

Description

Summary

How's this project going?

Activities

Sales

Sales Order Items	Sold	Delivered	Remaining	Invoiced
SO-2024-00447 - OVERTIME RATE - WEEKEND DAYS EXCESS 12 HOURS (SAT,SUN & PUBLIC HOLIDAY) (COMPANY ASSOCIATION SDN BHD A)	1.00 HOURS	0.00 HOURS	0.00 HOURS	
SO-2024-00447 - ONSHORE - WEEKEND WORKING DAYS 8 HOURS/DAY (COMPANY ASSOCIATION SDN BHD A)	1.00 UNIT	0.00 UNIT	0.00 UNIT	

On Track 4 Off Track 2

★ PARTNER A / MALAYSIA

View Reporting

Tasks Project Updates

Milestones Tasks Analysis

Timesheets Burndown Chart

Share Settings

3 Tasks

- Update Milestone
- Select on Milestone to create
- Update the File as evidence and tick if reach the milestone

Milestone

Name Milestone 2 Sales Order Item? Non-billable

Deadline 05/14/2025

Reached

File

Project Projects Tasks Reporting Configuration

New Projects PARTNER A / MALAYSIA's Milestones

Search...

9 3 H

1-3 / 3 < >

<input type="checkbox"/> Name	Deadline	Reached
<input type="checkbox"/> Milestone 1	03/28/2025	<input checked="" type="checkbox"/>
<input type="checkbox"/> Milestone 2	05/14/2025	<input type="checkbox"/>
<input type="checkbox"/> Milestone 3	10/22/2025	<input type="checkbox"/>

On Track 4 █ Off Track 2 █

★ PARTNER A / MALAYSIA ⋮

View **Reporting**

Tasks Project Updates

Milestones Tasks Analysis

Timesheets Burndown Chart

■ ■ ■ ■ ■ Share

■ ■ ■ ■ ■ ■ Settings

- Updated Timesheet
- Resourcing timesheet of employee by project

<input type="checkbox"/>	Employee	Project	Task	Name	Sales Order Item	Start Date	End Date	Hours Spent	Planned Timesheet	Actual Timesheet	Company	Us...
<input type="checkbox"/>	M Muhammad N...	PARTNER A / MALA...	New JTN-2024-000...		SO-2024-00447 - O...	12/17/2024	12/25/2024	00:00	Planned timesheet	Actual timesheet		

Task Overview

- Track the progressing task.

New Projects PARTNER A / MALAYSIA On Track

Navigation icons: Home, List, Grid, Calendar, Location, Table, Chart, Refresh

None	+	Waiting Resources	+	Planning	+	Ready	+
0		1		0		1	
		<div><p>New JTN-2024-00083 COMPANY ASSOCIATION SDN BHD A, PARTNER A • BANDAR D</p><p>☆ ⌚ N M</p></div>				<div><p>New JTN-2024-00082 COMPANY ASSOCIATION SDN BHD A, PARTNER A • BANDAR D</p><p>12/20/2024 10:00:00 → 12/20/2024 10:00:00</p><p>☆ ⌚ A</p></div>	

New Projects PARTNER A / MALAYSIA

Tasks 2

Project Status On Track Collaborators 0 Sales Orders 1 More

Share Read-only Share Editable

★ PARTNER A / MALAYSIA

Name of the Tasks ? Tasks
Customer COMPANY ASSOCIATION SDN BHD A, PARTNER A
Job AAA

Project Manager H Haziq
Planned Date 12/28/2024
Allocated Hours 00:00
Business Group Man Power
Business Unit Air Compressor
Product Brand Ariel
Charge Code MP-AC-30

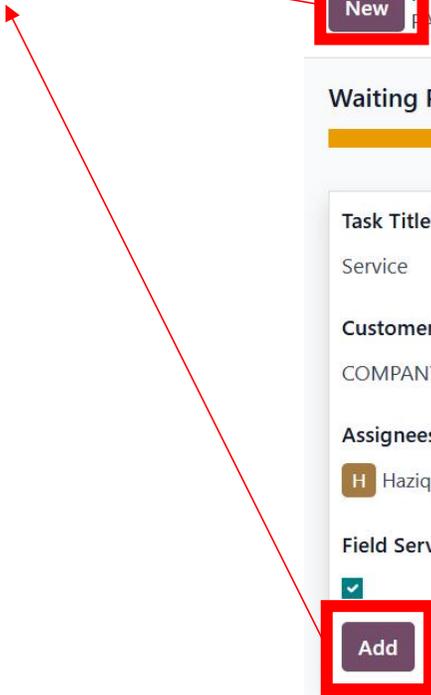
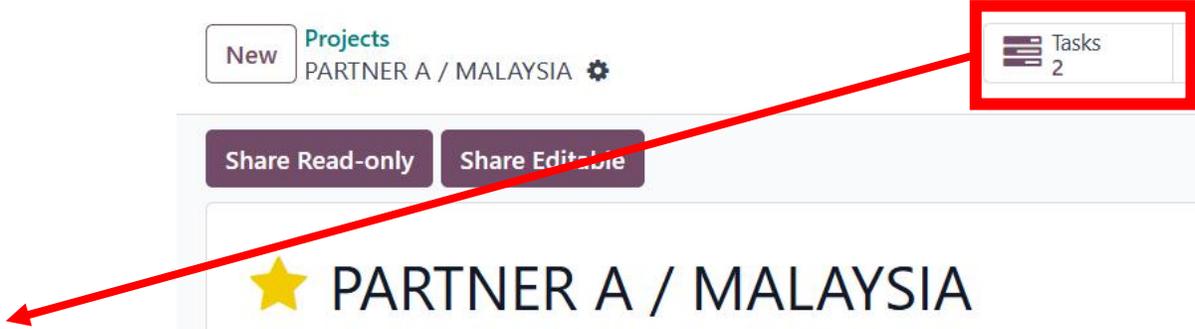
1. Click "Task" to assign task.
Click "New" to create a new task.
2. Click "ADD" to add task.

New Projects / PARTNER A / MALAYSIA PARTNER A / MALAYSIA On Track

Waiting Resources + Planning 1

Task Title ?
Service
Customer
COMPANY ASSOCIATION SDN BHD A,
Assignees
H Haziq A Administrator
Field Service

Add Edit



Project team can also assign a task for assignees.

Project Projects Tasks Reporting Configuration

New / PARTNER A / MALAYSIA / PARTNER A / MALAYSIA Service

\$ Sales Order Expenses 0.00

Accept Reject Revise New Planning Waiting Resources Ready In-Progress Done Rejected Revise

Service In Progress

Job Tracking Number	JTN-2024-00094	Contact Person	PARTNER A
Job	AAA	Customer	COMPANY ASSOCIATION SDN BHD A, PARTNER A JALAN A, TAMAN B KAMPUNG C BANDAR D MY-14 55100 Malaysia View Itinerary
Sub Job	AAA	Phone	
Package		Sales Order Item ?	SO-2024-00447 - OVERTIME RATE - WEEKEND DAYS EXCESS 12 HOURS (SAT,SUN)
Tag Number		Allocated Time	00:00 (0 %)
Serial Number		Planned Date	→
Brand		Service Report	Upload your file
Model			
Site/Location			
Project	PARTNER A / MALAYSIA		
Milestone ?	e.g. Product Launch		
Assignees	A Administrator H Haziq		
Certificate Required	<input type="checkbox"/>		
Field Service	<input checked="" type="checkbox"/>		
Business Group	Man Power		
Business Unit	Air Compressor		
Product Brand	Ariel		
Charge Code	MP-AC-30		
Duration (Days)	0		

Description Timesheets Service Type Sub-tasks Extra Info Attachment

|type "/" for commands

Select an Assignees

Select require certificate

Type "/" to add description

Task



- System will auto generated a task and has follow the sequences of number (JTN)

Project Projects Tasks Reporting Configuration

New Projects / PARTNER A / MALAYSIA PARTNER A / MALAYSIA ● On Track

Open Tasks Search...

Waiting Resources	+	Planning	+	Ready	+	+ Stage
2		0		1		
<p>Service COMPANY ASSOCIATION SDN BHD A, PARTNER A • BANDAR D</p> <p>☆ ⌚ H A ○</p>				<p>New JTN-2024-00082 COMPANY ASSOCIATION SDN BHD A, PARTNER A • BANDAR D</p> <p>12/20/2024 10:00:00 → 12/20/2024 10:00:00</p> <p>☆ ⌚ A ○</p>		
<p>New JTN-2024-00083 COMPANY ASSOCIATION SDN BHD A, PARTNER A • BANDAR D</p> <p>☆ ⌚ N M ○</p>						

